

03.01.2023

Ven sir /Dear Sir/ Dear Madam,

Convocation – 09th February 2023 – Second Session

The Convocation for the conferment of degrees to the Graduands of the **Faculty of Commerce & Management Studies of the University of Kelaniya** will be held from **12.30 p.m to 4.00 p.m (Second Session) on Thursday, 09th February 2023** at the **Bandaranaike Memorial International Conference Hall, (BMICH) Sri Lanka.**

You are kindly invited to be present at this Convocation.

1. The **Cloaks and Garlands** will be issued on **Saturday 28th January 2023** from **1.00 p.m to 3.30 p.m** at the **Examinations Branch of the University of Kelaniya**. You are required to produce your **Student's Identity Card, National Identity Card or Passport** in order to obtain Cloaks and Garlands. **Cloaks and Garlands will not be issued to those who fail to produce any of those to prove their identity.**
2. The number assigned to you in the List of Graduands is indicated at the end of this letter and you must appear in the Procession of the Graduands according to the number given. No Graduands will be permitted to enter the Convocation Hall after the Graduands Procession enters into the Convocation Hall.
3. You will receive **Two invitations** for your invitees and the programme of the Convocation when you obtain cloaks & garlands.
4. **Taking photographs inside the Convocation Hall is strictly prohibited. No one is permitted to take Cameras and Cellular Phones and bring Children into the hall.**

5. Cloaks and Garlands should be returned to the University **within 07 days(Except Saturdays & Sundays)** after the Convocation. Rs. 50/- will be charged for each day of delay from those who fail to return the Cloaks and Garlands. You are informed that if any damage caused to **the cloak and garland ,you are required to pay its value and additional amount of 25% of it.**
6. Arrangements have been made for you to obtain photographs at the Convocation. Details will be available to you, when you obtain Cloaks and Garlands. **(Other photographers are not permitted to enter the convocation hall)**
7. At the end of the relevant session of the convocation you can hand over the cloak and the garland to the counter at the main entrance of the BMICH and you can collect your Degree Certificate on the same day.
8. You are kindly requested to visit the University of Kelaniya website www.news.kln.ac.lk to get further information. (**The list of Graduands is available on the University Website www.news.kln.ac.lk on 13th January 2023**)
9. Please consider this letter as an **invitation** for you to participate in the Convocation.



R.M.M.L.B. Wewegama
Deputy Registrar/Examinations
for Registrar

N.B :

You are strongly advised to read your name written in your Degree certificate when the time of collection. If any difference or inconsistency observed, Please return the certificate to the counter or else you can return it for corrections within 07 days from the date of convocation, to the Examination Branch of the University of Kelaniya.

For further information please contact 011-20903111,112,114
e-mail – convocation@kln.ac.lk

***You are kindly requested to refer the UGC circular No 09/2021of 05th November 2021.**