

Annexure 01: Proposed By-Laws

By-Laws Effective for Curriculum 2020/2021, 2021/2022 and 2022/2023

By-Laws made by the Council of the University of Kelaniya under section 135 of the University Act No.16 of 1978.

1. Subject to these By-Laws, a student may be awarded the of Bachelor of Business Management Honours in Accounting Information Systems Degree if he/ she,
 - a) Has been admitted to the University as a student under section 15(vii) of the Universities Act No.16 of 1978;
 - b) Has been a duly registered student of the University for the period prescribed for courses of study leading to the Bachelor of Business Management Honours in Accounting Information Systems Degree and his/her registration continues to be in force;
 - c) Has completed, to the satisfaction of the Vice-Chancellor, the courses of study leading to the Bachelor of Business Management Honours in Accounting Information Systems Degree; Prescribed by these By-Laws, and the regulations and rules made by the University in respect of examinations/ assessments pertaining to each course unit counted towards the said Degree;
 - d) Has satisfied the following requirements-
 - i. Pursued the relevant program of study for a minimum period of four academic years,
 - ii. Accumulated 30 credits in each level 1, 2, 3 and level 4 respectively, totaling to 120 credits of which 115 credits should be from the compulsory-course units, 03 credits from the optional course units and the remaining 02 credits from the auxiliary course units,
 - iii. Obtained, in respect of the course units taken into consideration in the computation of the GPA, grades of C or better in course units aggregating to at least 104 credits, and grades of D or better in the remaining course units, with grades of C-/D+/D in course units aggregating to not more than 6 credits from each level. In the computation of the GPA, the grades obtained in respect of the compulsory course units aggregating to 115

credits, and the best grades obtained in respect of optional course units and auxiliary course units aggregating to 05 credits should be considered.

- iv. Obtained a minimum GPA of 2.00,
 - v. Completed the relevant requirements within a period of six consecutive academic years.
 - e) has paid such fees as may have been prescribed by the University and any other dues payable by him/her to the University;
 - f) has fulfilled all other conditions and requirements as may have been prescribed by these By-Laws and the Regulations and Rules of the University.
2. The structure of each Program of study and syllabuses in each course unit counted towards the Bachelor of Business Management Honours in Accounting Information Systems Degree shall be prescribed by Regulations.
 3. The Senate shall have power, on the recommendation of the Faculty Board, to change, to amend or to add to or delete from the list of subjects, course units and their content pertaining to each subject and programs of study and to change or amend or add or delete any Rules and Regulations relating to any of the examinations/assessments counted towards Bachelor of Business Management Honours in Accounting Information Systems Degree. Due notice shall be given to the students of any such amendments, changes, additions or deletions.
 4. Each of the examinations/assessments counted towards the Bachelor of Business Management Honours in Accounting Information Systems Degree shall be held at the end of the relevant semester. The University reserves the right to hold the examinations at any time during an academic year. A student shall not be permitted to sit an examination in a course unit unless the Head/ Heads of the relevant departments shall have certified that he/ she has completed the relevant course unit by attending such proportions of tutorial and practical classes and other forms of instruction in the subject matter of that course unit as may be prescribed by the Senate.
 5. The Examinations prescribed by these By-Laws shall be, conducted by a Board of Examiners appointed by the Senate on the recommendation of the Faculty Board. Such a Board;

- a) shall, if the Senate has on the recommendation of the Faculty Board so decided, test any candidate in writing and/ or orally and may adopt any other forms of evaluation, and;
 - b) may take into consideration the tutorials, practical courses, field work, seminars, dissertations/ project reports done in respect of any course unit.
6. A candidate shall present himself/ herself for examination/ assessment in respect of each course unit counted towards Bachelor of Business Management Honours in Accounting Information Systems Degree on the first occasion on which the examination is held up on the completion of studies pertaining to the course unit, unless the Senate decides otherwise.
7. Award of Classes;
- a) A candidate who has satisfied the requirements in (1.) above in respect of the Bachelor of Business Management Honours in Accounting Information Systems may be awarded First Class, Second Class (Upper Division) or Second Class (Lower Division), as the case may be, on the overall performance in the course units counted towards the said Degree.
 - b) A candidate shall be eligible for the award of Classes if he/ she satisfies the criteria as laid down in section (8.) below, unless the Senate decides otherwise.
8. Eligibility for Award of Classes;
- a) **First Class**
- A candidate may be awarded First Class provided he/she has;
- i. Obtained, in respect of the course units taken into consideration in the computation of the GPA, grades of A or better in course units aggregating to at least 60 credits, provided that 1/3 of said grades are from third year and/ or fourth year course units, and grades of C or better in the remaining course units,
 - ii. Obtained a minimum GPA of **3.70**, and
 - iii. Completed the relevant requirements within four consecutive academic years.

b) Second Class (Upper Division)

A candidate may be awarded Second Class (Upper Division) provided he/ she has;

- i. Obtained, in respect of the course units taken into consideration in the computation of the GPA, grades of C or better in course units aggregating to at least 112 credits with grades of B or better in course units aggregating to at least 60 credits, provided that 1/3 of said grades are from third year and/ or fourth year course units, and grades of D or better in the remaining course units with grades of C-/D+/D in course units aggregating to not more than six (06) credits from each year,
- ii. Obtained a minimum GPA of **3.30**, and
- iii. Completed the relevant requirements within four consecutive academic years.

c) Second Class (Lower Division)

A candidate may be awarded Second Class (Lower Division) provided he/she has;

- i. obtained, in respect of the course units taken into consideration in the computation of the GPA, grades of C or better in course units aggregating to at least 112 credits with grades of B or better in course units aggregating to at least 60 credits, provided 1/3 of said grades are from third year and/ or fourth year course units, and grades of D or better in the remaining course units with grades of C-/D+/D in course units aggregating to not more than six (06) credits from each year,
- ii. Obtained a minimum GPA of **3.0**, and
- iii. Completed the relevant requirements within four consecutive academic years.

A candidate shall be deemed to have appeared for any examination/ assessment in respect of the course units that he/ she had registered for at the beginning of a semester/ year irrespective of whether the candidate appears or not for the examination/ assessment unless the Senate decides otherwise.

Registration for Optional/ Auxiliary Course Units: Students are strongly advised to obtain advice from respective/ relevant departments prior to registration for optional course units and must complete their registration for selected course units within first two (02) weeks from the commencement of each academic semester. No changes are allowed after the registration for such course units.

Repeat Examination: A student who obtains grade below C (eg. C-, D+, D, or E) in a particular course unit may repeat the examination in respect of that course unit for the purpose of improving the grade; the best grade obtainable in this instance is 'C'. In the event a student who obtains a lower grade while attempting to have a better grade, he/ she will be entitled to the higher grade. In this situation, continuous assessments marks will not be carried forward; instead students will be evaluated solely based on the marks obtained at the end semester examination. Students who are sitting the examination on medical grounds will not be considered as repeat candidates.

Re-sit Examination: A final year student who obtains a grade below C (eg C-, D+, D, or E) in a particular course unit at level 4 semester 2 examination may re-sit the examination in next academic year (in semester 1) of that course unit/s for the purpose of improving the grade; the best grade obtainable in this instance is 'C'. In the event a student who obtains a lower grade while attempting to have a better grade, he/ she will be entitled to the higher grade. In this situation, continuous assessments marks will not be carried forward; instead students will be evaluated solely based on the marks obtained at the end semester examination. Students who are sitting the examination on medical grounds will not be considered as re-sit candidates.

Marks for Examinations at Each Level: Marks for the examination will be calculated/ marked after deducting the assignment marks (written, oral, practical sessions at the class itself, field work/ research, industry/ factory visits and etc.).

Medical Grounds: Students who do not sit for final exams on medical reasons will be allowed to carry forward their attendance and continuous assessment marks for the next sitting. If he/ she has not earned marks for attendance and continuous assessment then he/ she will be allowed to attend the classes with the current respective batch in order to earn marks and if not he/ she will be entitled only for the marks allocated for end semester examination.

Evaluation System

Grading System: Marks obtained in respect of a course unit will be graded according to a twelve-category system shown as follows:

Range of Marks	Grade	Grade Point Value
85 – 100	A+	4.00
70 – 84	A	4.00
65 – 69	A-	3.70
60 – 64	B+	3.30
55 – 59	B	3.00
50 – 54	B-	2.70
45 – 49	C+	2.30
40 – 44	C	2.00
35 – 39	C-	1.70
30 – 34	D+	1.30
25 – 29	D	1.00
00 – 24	E	0.00

Students should complete all course units that they have registered for and if they fail to produce valid reasons for not completing a particular course unit a grade of 'E' will be given.

Grade Point Average (GPA)

Grade Point Average (GPA) is the credit-weighted arithmetic mean of the grade point values, which is determined by dividing the total credit-weighted grade point value by the total number of credits. GPA shall be computed by rounding up to two decimal places. All the relevant course units for the GPA calculation stated in the course structure will be taken into account when calculating the GPA for the degree award.

For example, for a student who has completed six-course units with the specified number of credits and grades as presented in the table below, a GPA should be calculated as presented in the calculation below.

Grades obtained for course units by the student

Course Unit Number	1	2	3	4	5	6
Number of Credits	03	03	03	02	02	06
Grade Earned	A	C	B+	D	C+	B

$$\text{GPA} = \frac{3 \times 4.0 + 3 \times 2.0 + 3 \times 3.3 + 2 \times 1.0 + 2 \times 2.3 + 6 \times 3.0}{3 + 3 + 3 + 2 + 2 + 6}$$

$$= \frac{12.0 + 6.0 + 9.9 + 2.0 + 4.6 + 9}{19}$$

$$= \frac{43.5}{19}$$

$$= 2.2894$$

$$= \mathbf{2.29}$$