



**Higher Diploma in Business Finance**  
**Application Form for 2019/2020 Intake**  
 Department of Finance  
 University of Kelaniya

**Personal** (Fill in Block Letters)

Surname Rev./Mr./Ms.  Name with Initials

Names Denoted by Initials

Date of Birth 

<i>D</i>	<i>D</i>	<i>M</i>	<i>M</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

National ID Number

Gender *Male*  *Female*

Home Address

Telephone 

<i>Mobile</i>	<input type="text"/>
<i>Home</i>	<input type="text"/>
<i>Office</i>	<input type="text"/>
<i>E mail</i>	<input type="text"/>

Office Address (If any)

Address for correspondence *Office*  *Home*

**Education** (Please attach copies of certificates)

G.C.E. (Advanced Level)	<i>Subject</i>	<i>Grade</i>

School

Year

Index No

G.C.E. (Ordinary Level)

<i>Subjects</i>	<i>Grade</i>

School

Year

Index No

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**Professional Qualifications** *(Please attach copies of certificates)*

Qualification - I

Awarding Authority

Year / Month

Qualification - II

Awarding Authority

Year/ Month

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**Work Experience**

*(Provide details of last 3 employers commencing from current occupation. – If available)*

<i>Company</i>	<i>Designation</i>	<i>From (mm /yy)</i>	<i>To (mm /yy)</i>

## **Language Proficiency**

	<b>Reading</b>			<b>Writing</b>		
	<i>Good</i>	<i>Average</i>	<i>Weak</i>	<i>Good</i>	<i>Average</i>	<i>Weak</i>
<i>English</i>						
<i>Sinhala</i>						
<i>Tamil</i>						

## **Referees**

*(Name, Address & Designation of two referees whom we may contact for obtaining information on your academic and professional performances.)*

1.	2.
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I certify that the above information is true and correct.

.....  
Signature / Name of Applicant

.....  
Date

*(Please attach certified copies of educational and professional qualification certificates. Completed application package should be received by, **Coordinator – Diploma / Higher Diploma in Business Finance Programme, Department of Finance, University of Kelaniya, Kelaniya, on or before 20<sup>th</sup> June, 2021 under registered post.** Please indicate “Application for Diploma/ Higher Diploma in Business Finance” on the top left hand corner of the envelope).*

*An application fee of Rs.750 should be paid using either of following methods.  
(Attach the payment slip here)*

***Method 01 – Bank Deposit***

*Name - University of Kelaniya, Higher Diploma in Business Finance*

*Account No - 055-100110667549*

*Bank - Any branch of People’s Bank*

*Amount – Rs.750.00*

***Method 02 – Online Transfer***

*Bank - People’s Bank*

*Branch - Kelaniya*

*Account Number - 055-100110667549*

*Name - University of Kelaniya, Higher Diploma in Business Finance*

*Amount – Rs.750.00*