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|  | **Higher Diploma in Human Resource Management**  **(HDHRM)**  **Application Form for 2020/2021** | | |
| **University of Kelaniya, Department of HRM** | **Application No.** |  |

01. Name in Full (In English Block Letters):

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02. Name with Initials (In English Block Letters):

\*Please tick

03. Date of Birth:

04. Age:

05. NIC No:

06. Nationality:

07. Employment:

08. Permanent Address:

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09. OfficeAddress:

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10. Telephone:

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| Tel. (Home) |  |  |  |  |  |  |  |  |  |  |
| Mobile |  |  |  |  |  |  |  |  |  |  |
| E-mail |  | | | | | | | | | |

11. Details of Highest Educational qualification :………………………………………………………………………….

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| **Subject** | **Grade** |  | **Subject** | **Grade** |
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\*(**Certified copies** of Certificates & Birth certificate should be attached.)

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12. Please provide details if you have already registered for a Degree/ Diploma In this university/or any other University :

13. Professional Qualifications:

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| **Qualification** | **Awarding Authority** | **Year** |
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14. Work Experience:

(Provide details of last 3 employers commencing from current occupation.– If available)

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| **Company** | **Designation** | **From** | **To** |
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\*Attach a separate sheet giving details of research articles, books published or/and any other qualifications.

15. Language Proficiency :

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| --- | --- | --- | --- | --- | --- | --- |
|  | **Reading** | | | **Writing** | | |
| Good | Average | Weak | Good | Average | Weak |
| English |  |  |  |  |  |  |
| Sinhala |  |  |  |  |  |  |
| Tamil |  |  |  |  |  |  |

16. Highest Examination passed in English :

17. Other Qualifications:

18. Any other Relevant Information:

(Note: A copy of competed applications should be sent to the email address of hdhrm@kln.ac.lk )

I certify that the above information are true and correct, I'm aware that my candidature may cancelled if the Information provided by me found false or incorrect.

**Date Signature of the Applicant**

**For Office Use Only.**

Recommendation of the Head of the Department:

Recommended./ Not Recommended.

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**Head**

Department of HumanResource

Management