



**Higher Diploma in Business Finance
Application Form for 2019/2020 Intake
Department of Finance
University of Kelaniya**

Personal (Fill in Block Letters)

Surname Rev./Mr./Ms.

 Initials

Names Denoted by Initials

Date of Birth

<i>D</i>	<i>D</i>	<i>M</i>	<i>M</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>

National ID Number

Gender *Male* *Female*

Home Address

Telephone

<i>Mobile</i>	0						
<i>Home</i>	0						
<i>Office</i>	0						
<i>E mail</i>							

Office Address (If any)

Address for correspondence *Office* *Home*

Education (Please attach copies of certificates)

G.C.E. (Advanced Level)	<i>Subject</i>	<i>Grade</i>

School

Year

 Index No

G.C.E. (Ordinary Level)

<i>Subjects</i>	<i>Grade</i>

School

Year Index No

Professional Qualifications (Please attach copies of certificates)

Qualification

Awarding Authority

Year / Month

Qualification

Awarding Authority

Month/ Year

Work Experience

(Provide details of last 3 employers commencing from current occupation. – If available)

<i>Company</i>	<i>Designation</i>	<i>From (mm /yy)</i>	<i>To (mm /yy)</i>

Language Proficiency

	Reading			Writing		
	<i>Good</i>	<i>Average</i>	<i>Weak</i>	<i>Good</i>	<i>Average</i>	<i>Weak</i>
<i>English</i>						
<i>Sinhala</i>						
<i>Tamil</i>						

Referees

(Name, Address & Designation of two referees whom we may contact for obtaining information on your academic and professional performances.)

1.	2.
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I certify that the above information is true and correct.

.....
Signature of Applicant

.....
Date

*(Please attach certified copies of educational and professional qualification certificates. Completed application package should be received by, **Coordinator – Diploma / Higher Diploma in Business Finance Programme, Department of Finance, University of Kelaniya, Kelaniya, on or before 20th June, 2021 under registered post.** Please indicate “Application for Diploma/ Higher Diploma in Business Finance” on the top left hand corner of the envelope).*

Pay application fee of Rs.750 to account No: 055-100110667549 through to any branch of People’s Bank and attach the payment slip here)